

## Jesse Addison Waitz

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### Current Address:

3200 S. Litzler Ln., Apt. 3-210  
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### Other Address:

7720 N 17 Ave.  
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<http://dana.ucc.nau.edu/~jaw>

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### OBJECTIVE

Seeking full time salary position as a Web Developer, Web Page Designer or Webmaster at \$30,000+. Benefits (medical, dental, etc.) preferred, with the possibility for 401k or stock options. Moving expenses needed for my relocation.

### EDUCATION

Sept. 1993 -  
May 1998  
Sept. 1990 -  
May 1993

**Northern Arizona University** Flagstaff, Arizona  
Bachelor of Science Degree, Spring/98, Psychology Major, Biology Minor,  
Major GPA: 3.1, Overall GPA: 2.9,  
**Washington High School** Phoenix, Arizona  
Advanced Studies Diploma, Spring/93, Honor Student,  
Overall GPA 4.0, A.P. Student in 4 subjects (Calculus, English, History, Government).

### COMPUTER EXPERIENCE

Mar. 1999 -  
Present

#### Flaglink.com

Head Web Designer

- Used ASP, MS Access, and Adobe Photoshop, ImageStyler, and GoLive to Generate web pages. Highly knowledgeable of these and other web technologies (refer below).
- Responsible for the creation, design, and maintenance, of all web pages.
- Responsible for the sales of web page design, web page hosting, e-mail dialup access, and all other web page/ISP services.
- Helped with the set-up of internet services and accounts for new customers.

Sept. 1997 -  
Mar. 1999

#### Northland Publishing

Network Administrator and Webmaster

- Helped transfer software, hardware, and networks to Y2K compliance.
- Solely responsible for the creation and maintenance of the company's web site: (<http://www.northlandpub.com>)
- Trained Employees on use of software and hardware.
- Worked with all departments to organize and streamline inter-office functions and computer networks.
- Supervised inventory of books, and handled returns from customers and vendors.
- Helped with the sale of books internally and externally, and worked to ensure customer satisfaction both before and after the sale.
- Worked as backup on phones and bookstore sales.

Sept. 1996 -  
May. 1998

#### Learning Assistance Center

**Northern Arizona University**

Head Lab Aide

- Head Lab Aide at the Learning Assistance Center computer lab.
- Solely responsible for the creation of the LAC Web Page: <http://www.nau.edu/lac>
- Responsible for the maintenance and security of the computers in my lab.
- Responsible for the education and training of new computer lab aides.
- Assisted students with questions about Internet, E-mail, MS Office, and Claris Works.

### COMPUTER SKILLS & URL'S

#### Computer Skills

- Knowledgeable about PPP connection via TCP/IP, Winsock, Windows 95/98.
- Experienced in ASP design, and creation using VBScript, JavaScript, Windows NT Server, and Microsoft Internet Information Server (IIS).
- Experienced in HTML, JavaScript and general web page creation, design, and domain name registration. (See my home pages!)
- Experienced in HTML / Database integration using ASP, MS Access, and IIS
- Competent in creative graphic design using Adobe Photoshop. (See my home pages!)
- Highly knowledgeable about the internet (World Wide Web, FTP, Telnet, etc...).
- Base of computer experience and knowledge is in MacOS and Mac based internet.
- Proficient in DOS 6.22, Windows 3.x, and Windows 95 environments too.
- Competent with Navigator, Explorer, Flash 3, BBEdit, HomePage, PageMill, GoLive, FrontPage, Photoshop, ImageStyler, ImageReady, Illustrator, and MS Office Suite.

#### Web Pages That I Have Created

- <http://www.northlandpub.com> - Northland Publishing
- <http://flagstaffconnection.com> - The Flagstaff Connection (just movies right now).
- <http://www.flagendo.com> - Flagstaff Endodontics
- <http://www.nau.edu/lac> - The Learning Assistance Center Web Page.
- <http://www.waitz.com/jesse> - My Personal Web Page.
- <http://galaxysalescompany.com> - Galaxy Sales (made extensive changes to this page)

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## OTHER EXPERIENCE

### MANAGEMENT EXPERIENCE

May 1998 -  
Sept 1998

#### **Alkire Pool The City of Phoenix**

Assistant Manager

- Supervised a staff of seven lifeguards and a cashier.
- Responsible for the handling and deposit of all monies received at pool facility.
- Helped with weekly schedule creation and alteration.
- Supervised the operation and maintenance of the pool facility on a daily basis.
- Organized, presented, and instructed in-service training sessions.
- Dealt with customer service problems and pool safety issues.
- Occasionally resolved personality conflicts and arguments among staff members.

### RESEARCH EXPERIENCE

May 1997 -  
Aug. 1997

#### **George P. Prigatano Ph.D. Barrow Neurological Institute**

Volunteer Research Assistant

- 50<sup>+</sup> Volunteer Research Hours.
- Used the BNI Screen on patients with severe head trauma's and/or brain dysfunction.
- Responsible for analysis, entry, and verification of the research data.
- Conducted Lit Searches on Psychlit, InfoTrac, and Uncover.

Sept. 1996 -  
May 1998

#### **Steven C. Funk Ph.D. Police Personality Research**

Volunteer Research Assistant

- 800<sup>+</sup> Volunteer Research Hours.
- Used MMPI-2 for study on police personality & levels of alcoholism in police depts.
- Helped in data entry and analysis of the research using SPSS Statistical Software.
- Helped with the creation and proposal of a project that was submitted to the IRB for review. Participated in the research gathering of data.
- Conducted lit searches on Psychlit, InfoTrac, and Uncover

### CLINICAL EXPERIENCE

Jan. 1997 -  
May 1998

#### **The Guidance Center Flagstaff, Arizona**

Volunteer Student Counselor/Intern

- 400<sup>+</sup> Volunteer Client Contact Hours.
- Facilitated and organized the structure and discussion of the "Men's Group".
- Organized, collected, and created a client based newsletter for intra-office circulation.
- Trained to interact with the clients and organize recreational therapy.

### PROFESSIONAL MEMBERSHIPS

Sept. 1996 -  
May 1998  
Sept. 1996 -  
May 1998  
Jan 1998 -  
May 1998

#### **Psi Chi (ΨΧ) National Honor Society in Psychology**

- Historian (retired) of the Psi Chi, psychology honor society.
- Participated in, and helped organize fund raisers, meetings, and conferences.

#### **American Psychological Association**

- Graduate affiliate and member of the APA.

#### **Division 40 of the APA (American Psychological Association)**

- Graduate affiliate of Division 40 - the APA's division for clinical neuropsychology.

### LIFEGUARDING EXPERIENCE

May 1998 -  
Sept 1998

#### **Deer Valley Pool The City of Phoenix**

Head Lifeguard

- In charge of guidance and basic supervision of other lifeguards at pool.
- Head of pool facility maintenance and all other cleaning duties.
- Water safety instructor, taught swimming lessons and water safety to children.
- Dealt with customer service problems and pool safety issues.
- Facilitated daily staff duties and maintenance chores.
- Occasionally resolved personality conflicts and arguments among staff members.

### INTERESTS & ABILITIES

#### **Sports, Other Abilities, and Interests**

- Certified in CPR for the professional rescuer by The American Red Cross.
- Intramural sports (Soccer, Football, Basketball).
- Rock climbing and backcountry backpacking.
- Avid skier of 16 years (Alpine, and Telemark).
- Mountain biking and motorcycle riding
- Competitive swimmer of six years.
- Enjoy writing short stories and working on my novels

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## REFERENCES

**George P. Prigatano, Ph.D.**

Chair, Clinical Neuropsychology  
Barrow Neurological Institute  
222 W. Thomas Road, Suite 406  
Phoenix, AZ 85013-4496  
(602)406-3671

**Steven C. Funk Ph.D.**

Associate Professor  
Northern Arizona University  
Department of Psychology, Box 15106  
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**Robert F. Mosher Ed.D.**

Instructor  
Northern Arizona University  
Department of Psychology, Box 15106  
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**Craig J. Stern Ed.D.**

Reading and Study Skills Specialist  
Northern Arizona University  
Learning Assistance Center, Box 6035  
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**Jeff Jones M.Ed**

Program Coordinator  
Northern Arizona University  
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**William A. Oakes MSW, CiSW**

Clinical Supervisor  
The Guidance Center  
2187 N Vickey St.  
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(520) 527-1899

**Michael Martinez**

Community Living Services Manager  
The Guidance Center  
2187 N Vickey St.  
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**Jake Reed**

Pool Manager  
City of Phoenix (Alkire Pool)  
1617 W. Papago  
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**David Jenney**

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**Randy Shepard**

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